

Guidelines for submissions to the Autoharp Quarterly

We are pleased and grateful to receive submissions from our Autoharp Quarterly (AQ) membership and volunteer staff. Though we cannot publish every submission in the magazine, we intend to publish others in a blog style area on the Autoharp Quarterly website.

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ACCEPTABLE FORMS OF SUBMISSION- On the AQ website we intend to publish submissions in the written form, and recordings of music in the public domain, original music, or music for which specific permission has been obtained. Below are general guidelines for submissions to the website and/or magazine, though we will work with folks with varying capabilities. However, if you can, these guidelines will make our work much easier.

Submissions of recorded music are best given in MP3 format, either by email attachment or on a CD. In the future we may expand to include video submissions.

Written articles should be in WORD if possible, or in the body of an email, or as a PDF file. The script should be single spaced with four spaces to indicate paragraphs. There should be single spaces after periods. Type can be in any common font, though it will appear in print with the default font of the magazine. Emphasizing with bold or italics is O.K. Emphasizing with caps is discouraged.

Pictures, graphics, designed titles, signatures, drawings, printed music etc. are highly encouraged, but must be submitted as separate high resolution files. Scanned photos, graphics and music notation do not work for us. Music notation works best when it is saved directly from your notation program as a PDF file. Placement of graphics, when critical to articles, should be noted within the article or in notes separate from the article. Formatting, other than letting us know where to put graphics, should be left to us.

Submissions may be just a few words, up to a total of three pages including graphics. Longer articles may be appropriate on occasion. For general estimating, the magazine will be published with standard fonts in size 11 or 12.

Questions, comments and ideas regarding all of the above are very welcome.

Thanks!

The staff at the Autoharp Quarterly